

## Minutes

### OLGH Pastoral Council Meeting

Sunday August 27, 2017 10:30 am

Attendance Present: Acklen Banks, Fr. Mike Barrett (Pastor), Dave Dorgan, Bob Gallagher , Peter Gray, Aruna Halala, Peg Harloff, Ed Hubbard, Margie Kaczmarek, Carla Kohlschmidt, Richard Krueger, Mary Muza.

#### 1-**Welcome back** ice breaker

- Introductions and welcome to new Parish Pastoral Council made to all members
- Icebreaker conducted: Pig personality profile exercise experienced by team. Everyone was challenged to draw a pig. How you drew the pig told things about your personality. This was a fun exercise and the team shared their drawings.

#### 2- **Prayer**- The Amazing Parish Prayer led by Dave Dorgan.

- Reflection questions were asked.
- What makes OLGH amazing? Some responses were the history, people dedicated to parish, good people, generous people, friendly people.
- What can we do to make our parish even more amazing in the coming year? Check out the website [amazingparish.org](http://amazingparish.org) for ideas. There are webinars and stories and ideas for helping Catholic leaders build amazing parishes.

#### 3- **Pastoral Meetings**

- Meetings will be structured for time. Roughly one third Prayer, one third Formation and one third Decisions.
- The Council decided to hold meetings monthly at 10:30am on the following Sunday schedule;
  - September 17
  - October 15
  - November 19
  - December – no meeting – council joins for celebration
  - January 14
  - February 18
  - March 18
  - April 15
  - May 20
  - June 10

#### 4 -**Formation- Education**

- Roles, responsibilities of parish committees were the Formation presentation by Mike, Ed and Carla.
- There are two major councils; Pastoral and Finance along with additional Ad-Hoc councils as needed to organization the work of the parish.
- All Councils & Committees are responsible to do regular presentations and to communicate with the parish what is happening in the cluster and in OLGH parish. Goals should be presented, notifications, and education on topics such as; schedules of tri-parish mass times, special events for Catholics in the area, financial status and other demographics of our parish/tri-parish are suggestions for council communications.
- Today the Pastoral council and Finance council were compared
- Canon law requires a split of pastoral council and finance council.

### **Pastoral Council**

- Mission: Pastoral mission in the parish is word, worship, service, and community building
- Membership: Membership for pastoral council has 4 ex officio members (the two trustees Ed and Carla, Fr. Mike the pastor and Bob the pastoral associate.) and eight at large members with three-year terms.
- Logistics: Pastoral council has at least six meetings per year with a chair and vice chair.
- Objectives: Pastoral council has committees or commissions. It should have at least worship, formation (cluster level), human concerns (cluster level), school and stewardship. Stewardship engages the parish for time, talent and treasure.

### **Finance Council**

- Mission: Finance council mission in the parish as dictated by canon law is the parish assets. Monitor properties/ investments, budget, and review financial statements.
- Membership: Finance council has 5-7 members with at least two appointed by the pastor and at least two selected from the at large pastoral council. Note ex officio members are optional members of the finance council. There are no terms required for the finance council but there should be rotation in members.
- Logistics: Finance council also has six meetings per year and no officers are required.
- Objectives: Finance council may have committees but they are not required. It usually has budget, building and grounds, cemetery, and personnel policies.

### **Ad-Hoc Committees**

- Ad hoc committees like the anniversary should be formed.
- Tri-parish meetings are on hold for the rest of the year due to the sabbatical by the director at St. Catherine's parish Debra Hintz. Trustees should still research how the parishes can work together even though other parishes may not be.
- Deanery assemblies are held twice per year in the spring and the fall. These are held to share ideas between parishes. For example, the OLGH anniversary was presented at the recent deanery assembly. Two pastoral council members should be our representatives. Ed and Carla were attending in the past.

## **5- Action Items and committee reports- Keeping the Council in the know**

- We need an "Elevator Speech" to quickly let parishioners who ask, know about the status of the Tri-Parish merger. It was agreed that until we know the direction there is little to tell and our speech should be something like:

The merger is still supposed to happen, there is a committee from all 3 parishes working on it; however, for now we are on-hold due to a sabbatical by the director at St. Catherine's. We are going to keep focusing on the organization and plans at Our Lady of Good Hope and will keep everyone informed as the Tri-Parish team makes progress.
- Parish Council members volunteered to participate on the following sub-committees:
  - Formation- Dave/Peg
  - Prayer and worship- Richard
  - Human Concerns- Acklen/ Dave/Margie
  - Stewardship- talent Aruna/ Richard
  - Treasure Dave
  - Finance - Dave/ Peg/ Richard
  - Tri-parish – Margie/ Peg
- Events:
  - **September 2, after 4PM Mass:**

The parish "end of summer cookout" is this coming Saturday September 2 after 4pm mass. The desired location would be the area near the tunnel work. This may change depending on

the construction progress and the weather. Volunteers from the pastoral council are needed for set-up around 2pm, as well as servers, clean-up, and people to assist those who need it.

- **November 3 or 4<sup>th</sup> at 8:30am**

There will be a conference held Friday November 3 and Saturday November 4 at the Cousins Center in St. Francis called Spirituality of Stewardship. Registration is at 8am and the prayer and reflections begins at 8:30am. See flyer for details on workshops offered. It was decided that everyone would attend the Saturday session. We can car pool and meet at church on Saturday at 7:30am. Note there was an email sent by the archdiocese Thursday August 24. There was a link to register online in the email. Everyone should register for themselves.

- **September 24 - 11:30am**

Note there will be a tri-parish presentation at St. Bernadette's 9/24 11:30am to 1:30pm. It is called "My two Elaine's: Learning, Coping, and surviving as an Alzheimer's caregiver." This is a free event. The author Martin Schreiber and Cathy Breitenbucher will be present. See flyer for details. You can register at [www.olghparish.org/my-two-elaines.html](http://www.olghparish.org/my-two-elaines.html)

- Snack schedule for upcoming pastoral meetings

September 17 meeting Dave

October 15 Peg

November 19 Acklen

January 14 (note the date change due the tri-parish farmers market held at St.

Catherine's January 21 from 10am-1pm) Carla

February 18 Richard

March 18 Margie

April 15 Aruna

May 20 Peter

June 10 Ed

#### 6- Next Meeting

- Sunday September 17 10:30am-12:00pm in Meeting Room Parish office
- Council Homework for review at next Pastoral Council meeting: A Scorecard was given out. This is homework for the next meeting. It lists what we are doing as a parish according to the parish website. Each member of the Council is asked to give a grade to each item and add comments. You can also refer to the tri- parish comparisons to see what the other cluster parishes are doing.

**7- Meeting evaluations are welcomed:** Please contact Mary at email [mmuza1@wi.rr.com](mailto:mmuza1@wi.rr.com) or call and leave a voice mail message at 414-534-4059

Meeting adjourned at 12:05.